



## The Editor Speaks

By Mark Bastick

Welcome everyone to the first edition of the AEC College Newsletter!

This publication is made possible as a result of interest from students and staff who are willing to contribute their time, their ideas, interests, and samples of their own written work for all our readers to share.

Thanks must go to the Assistant Editor, Miss Ann Lagman for her time and effort in organizing materials from the contributors, and Mr. Nabs for his encouragement in initiating the possibility of this publication.

Several other members of staff who must be thanked for their contribution in making the publication possible are, Mr. Seow for his advice, Mr. Mogan Swamy, Assistant Editor, for his role in Student Counseling & Career Guidance, Mr. Azlan for his assistance with the newsletter layout and Mr. Farikh for his advice and Quality Assurance.

Enjoy this, your very first edition of the AEC College *Newsletter*, and remember it is made possible through your interest and ideas. Happy reading!

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## *Newsletter* Committee

**Editor:** Mark Bastick  
**Asst Editor:** Ann Lagman  
**Layout:** Azlan  
**Advisers:** Mogan Swamy, Farikh and Seow

This *Newsletter* is produced for the information of all staff and students of AEC College.  
**Contributions and suggestions are welcomed.**

If you would like to submit an article, please send it to [knowledge@aec.edu.sg](mailto:knowledge@aec.edu.sg)

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“AEC really opened my eyes  
 And I'm even thinking of  
 starting my own business  
 sometime in future...”  
 - Pollonia, Myanmar

## Message from the Management

By Mr. Nabs Naidu, COO



**Mr. Nabs Naidu**  
COO  
AEC College

In this new College Year of 2010, the management and staff would like to impart on each individual the true value of learning. This is not just a mere word which we can spell and syllabicate in order to get the meaning and correct pronunciation, but also to be able to digest and put into practice the real definition of the word.

As a part of giving you the best learning experiences which you can have, the Maiden Issue of the Official Publication of AEC College presents you with a variety of information about the college and its activities. Compiled in this issue are the various activities of the staff as well as the activities available to students which can help you make the college itself your home away from home.

Furthermore, to make your learning a lot more fun we present different activities especially for YOU – the STUDENTS. This will enable you to focus on your talents and give you the opportunity to showcase them through sports, group presentations, essay writing and a lot more.

Let your learned experiences be shared through our Newsletter and let your voice be heard!

On behalf of the management, and as one family – Welcome to AEC College, where **Your Future is Our Priority!**

## AEC Scholars – Part I

In providing quality and world class education and helping students build a brighter future, and as a part of living and standing by our motto – Your Future, Our Priority, scholarships are given out by AEC College to those students who deserve the chance of being able to fulfill their dreams.

As a part of commending these students who have maintained their Academic Excellence and who are deserving of being awarded a scholarship, we are pleased to introduce them to you as we give you some of their thoughts.

### About the Scholarship

By Mr. Gobee Ramanujalu

The Scholarship grant aims to recognize the quality and academic proficiency of students from the country of Sri Lanka and aims to provide scholarships to those who are financially constrained.

AEC conducts a scholarship based on three principal criteria:

- (1) Academic grades
- (2) An Interview
- (3) Scholarship exam



**From Left**

Harintha Prabath, Dhilini Jacintha and Sampath Perera

## Unfair Practice during Examinations

It has been noted that several incidents of misconduct have taken place during examinations. AEC College shall not tolerate this kind of misconduct and will take strong action against offenders. For repeated offences, students may be barred from all examinations and face expulsion from the College. AEC encourages all students to work hard to strive for better results.

## Plagiarism

Plagiarism is generally defined as the use of another person's work without acknowledgment. Plagiarism is a form of deceiving the College and the College will look into this matter seriously. All students should bear in mind the consequences of plagiarism and be responsible of upholding the academic standards and reputation of AEC College.

Academic honesty is a prerequisite condition in the pursuit of knowledge. The college does not condone such a practice and has the right to disqualify the students' certificate if plagiarism is found in students' work. AEC encourages students to think out of the box to explore their creativity.

## Examinations Notice Board

There is a new notice board in AEC College. Students are encouraged to check the exam rules and regulations, examination appeals procedure and their results on the notice board. It can be found on the wall opposite Preston room.

# Education & Assessment

By James Tay

## Quality Assurance

By Farikh Ali

## The Council for Private Education (CPE) Student Services Centre (SSC)

The CPE Student Services Centre is set up as a one-stop service centre to help and support both international and local students enrolled with private schools in Singapore. Our friendly staff is always ready to give any advice and help which you may need to make your study a happy and productive one.

### How We Can Help You...

- ✓ Answer your questions and attend to your feedback
- ✓ Provide reliable information on studying in private schools and living in Singapore
- ✓ Advise on education options, school registration procedures, Student's Pass application process and accommodation issues
- ✓ Provide educational talks to guide you in making informed choices of schools
- ✓ Provide advice and help if you have problems with your school
- ✓ Provide on-site Internet facilities for you to access updated information on private education

### CPE Student Services Centre

1 Orchard Road, YMCA Building,  
Singapore 238824  
(Nearest MRT Station: Dhoby Ghaut)  
Tel: (65) 6592 2108  
E-mail: [CPE\\_CONTACT@cpe.gov.sg](mailto:CPE_CONTACT@cpe.gov.sg)  
Website: [www.cpe.gov.sg](http://www.cpe.gov.sg)

### Operating Hours

Mondays to Fridays  
9.30 am to 6.00 pm  
Closed on Saturdays,  
Sundays & Public holidays.

## Counselor's Corner

By Mogan Swamy



Confused? Need Help?

**ASK  
OUR  
COUNSELOR**

### Tips on Time Management

The time you spend on any task is related to the quality of work you produce. A good gauge to follow is to perform 3-4 hours of schoolwork outside class for every hour of class time. Thus a full-time student with 15 hours of class per week needs to do between 45 to 60 hours of homework each week. In fact, if the module which you are studying has 20 credit points, it means you have to devote up to 200 hours of learning time in order to achieve the learning outcomes.

Do not despair if you find yourself having difficulty understanding the concepts of a chapter. Feel free to stop and take a break if necessary. The key is to set aside this time exclusively for studying.

However, you should not forgo time for yourself. It is important to have some personal time for yourself and for recreation.

Schedule your homework and assignments early so it is less likely to be crowded out by unexpected events. Make homework a part of each day's schedule.

### Do you need to speak to our Counselor?

If you are troubled or experiencing emotional or psycho-social distress, it helps to speak to a counselor.

Please make an appointment to see our Counselor during office hours at 9637 7895 or email to [knowledge@aec.edu.sg](mailto:knowledge@aec.edu.sg)

You may also find the numbers below useful should you wish to call any of them especially after office hours.

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Organizations	Contact No.	Operating Hours
<b>Crisis Helpline:</b> Samaritans of Singapore	1800 – 221 – 4444	24 hours
<b>Helpline for Mandarin Speakers:</b> Care Corner 800 Mandarin Hotline	1800 – 353 – 5800	Mon – Sun (10am to 10pm)
<b>Women:</b> AWARE	1800 – 774 – 5935	Mon – Fri (3pm to 930pm)
Singapore Association for Mental Health	1800 – 283 – 7019	Mon – Fri (9am to 6pm)
Pregnancy Hotline	6339 – 9700	Mon – Fri (9am to 5pm)

## AEC Scholars – Part II

**Name:** Mapatunage Umpul Sampath Perera

**Impression of Singapore:** Singapore is the best country to get a good education

**Favorite teacher:** Mr. Mogan Swamy who teaches BF 2 and Mr. Nick Chong for Workplace Negotiation and Recruiting Channel

**Future plans:** I hope to graduate under United Kingdom University so that I can be a valuable person as a way of serving my country. Advice for future students: Try harder and never give up on education. Always obey the advice which was given to you by your lecturers especially your parents.



**Name:** Dhilini Jacintha

**Impression of Singapore:** Singapore is a beautiful, small country. It is very clean and tidy. Here, there are many rules that everyone must follow. Singapore is the best country also to get a good education because the certificates that they award you are recognized worldwide in order to get the best job. The economy also is growing positively that is why I am also planning to find and land a good job here.

**Life in AEC:** AEC is a private school. They achieved the standards imposed on a school that is why they continue to excel. The lecturer's are very considerate as they teach us in a way we can understand easily. AEC provides students like me also the opportunity to use the facilities like the computers in the library and the computer lab to do our research as we do not own any laptop.

**Advice for future students:** Singapore is a safe and beautiful country and AEC is one of the best schools I attended, because they guide you for you to be able to achieve your goals. Choose AEC and make your life fruitful.

**Name:** Lansakara Kulathunga Mudiyansele Harintha Prabath  
Kulathunga

**Impression of Singapore:** I am impressed with Singapore because even if we have different cultural backgrounds we feel the warm welcome like we are just from our own country.

**Life in AEC:** Life here in AEC is always interesting, I get to meet a lot of students from different countries thus, and it gives me the opportunity to be able to know about their culture.

**Advice for future students:** I advise students to learn how to give priority with your studies first, gain maximum knowledge with it and experience the best of life by finishing your course.



## Library News

By Ann Lagman



As a part of promoting the Library and its services and as well as to encourage more students in using the Library for their Academic Achievement, the Library would like to announce that each month, a student will be chosen as the Top Borrower who is adjudged with the number of books he/she has borrowed and will be given a token of appreciation.

### **Book Borrower of the Month** March 2010



### **Mapatunage Upul Sampath Perera** Advanced Diploma in Business

The Library would also like to announce that newly purchased books will be displayed and will be made available for students for ROOM USE ONLY as there are limited copies acquired.

Finally, a revised copy of the Library Rules and List of Newly Acquired Books will be made available via the e-Newsletter in softcopy format.

## AEC College Staff Updates

A salute to our colleagues, who were awarded "Staff of the Month" for their hard work and dedication.



**Staff of the Month**  
January 2010

**Name:** Gilkushi



**Staff of the Month**  
February 2010

**Name:** Yenna



**Staff of the Month**  
March 2010

**Name:** Rajeswary

## Our Vision

To be a Global Leader in Quality Education.

## Our Mission

To impart knowledge, skills and confidence; thereby enhancing value to our stakeholders.

## Our Motto

Your Future, Our Priority!

## Our Values

### **Professionalism**

We shall always maintain a professional attitude towards our stakeholders

### **Teamwork**

We shall always work as a team.

### **Leadership**

We shall lead by example and hard work.

### **Communication**

We shall engage in open, accurate and sincere communication.

### **Loyalty**

We shall be loyal to AEC, our stakeholders, and colleagues.

### **Respect**

We believe that people are central to our success and shall treat one another with respect.

### **Creativity**

We shall seek continual innovation in our work.

### **Quality**

We shall strive towards quality management.

## Our Culture

The AEC culture is about people from all nationalities working as a cohesive team to continually strive for excellence in their work, so as to produce career-ready individuals and enhance the value to stakeholders.