



## MEMO

**To** : All HRM and OPS Students (2010)  
**Cc** : Seow, Lisa, Rajes  
**From** : Gilkushi  
**Date** : 3<sup>rd</sup> June 2010  
**Re** : Change of Evening off for Alumni Event

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Dear all,

Good day to you.

AEC College is holding an Alumni Reception on Friday, 2<sup>nd</sup> July 2010.

We would like to inform you that the 2<sup>nd</sup> week Wednesday evening off (30/06/10) is changed to 2<sup>nd</sup> week Friday evening off (02/07/10).

Therefore there will be no class on 2<sup>nd</sup> July 2010 and students are invited to attend the alumni event and are also reminded to attend the class on Wednesday (30<sup>th</sup> June 2010).

For any further clarification, please do not hesitate to contact me.

Thank You.

Yours sincerely

Y. Gilkushi  
Programme Executive (Administration)  
AEC College Pte Ltd