



## MEMORANDAM

From : Head of School of Business & Accounting  
AEC College Pte Ltd

To : All ACCA Students

Date : 31 May 2010

SUBJECT : **Re-enrollment Fees & Late Payment Fees**

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Dear Students,

Please take note that start from July 2010 onwards AEC College Pte Ltd will apply:

### 1. Re-enrollment Fees

Re-enrollment fees of **S\$ 100.00 (exc. 7% GST)** will be applied to all students who are going to renew their student pass.

Medical insurance fees and FPS insurance fees has been included in the re-enrollment fees.

Please also be reminded that all students who are studying ACCA programme at AEC College Pte Ltd must be registered to Association of Chartered Certified Accountants (ACCA) UK.

All students who wish to renew their student pass **must show** their:

- ACCA membership card
- ACCA examination result

AEC College Pte Ltd will not renew the student pass if student is unable to show the all the above mentioned items.

### 2. Late Payment Fees

Late payment fees of **S\$ 30.00/month (exc. 7% GST)** will be applied to students who are late in paying their tuition fees.

Please be reminded that **students should pay their tuition fees before the course start date**. Students who are paying only after the course start date will be charged with late payment fees.

Kindly take this matter seriously.

Yours sincerely,

**Ramasamy Haridas**  
Head of School of Business & Accounting  
AEC College Pte Ltd