



THE UNIVERSITY OF BIRMINGHAM

The Birmingham Business School

Application form for MBA programmes

Complete this form using typescript or black ink suitable for photocopying and return to:

Postgraduate Admissions
The Academic Office
The University of Birmingham
Edgbaston
BIRMINGHAM B15 2TT
UK

Tel: 0121-414 6619/6723
Fax: 0121-414 6378

If you have not received an information pack which gives full details of all our MBA programmes, please write to the above address and we will send you a brochure and information about the programme you wish to study.

1. **Surname, principal or family name** Title (eg Dr, Mr, Mrs, Ms, Miss)
(Overseas students please note that this is the name under which your application will be processed and by which you will be formally addressed.)

Personal or forenames (in full)

2. Personal details

Sex: Male (M)
Female (F)

Married (M)
Single (S)

Date of birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

(a) Permanent address

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Telephone:

Home

Business

Fax:

Email:

(b) Temporary address (if applicable) for correspondence between the following dates

From To

.....

.....

.....

Telephone:

Fax:

Email:

Country of birth

Nationality

Country of domicile or permanent residence

Have you ever lived in the United Kingdom or elsewhere in the European Union? Yes/No

If yes, please give details, including dates:

Please give details of any physical or other disabilities or medical conditions which might necessitate special arrangements or facilities.

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.....
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Month Year

3. When do you intend to start your MBA or DBA programme?

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4. Business Administration Programmes – Masters and Diploma

Please tick which programme you are applying for or indicate a choice by writing 1st, 2nd etc in the appropriate box.

Master of Business Administration – Full Time		
MBA – International Business	(12 months)	□
MBA – International Business (including DBA)	(24 months)	□
MBA – International Business (including Block 2 of DBA)	(21 months)	□
European MBA (Montpellier)	(12 months)	□
European MBA (FUNDESEM)	(12 months)	□
MBA – International Banking and Finance	(12 months)	□
MBA – International Banking and Finance (including DBA)	(24 months)	□
DBA - Graduate Diploma in Business Administration – Full Time	(9 months)	□
Master of Business Administration – Part-time		
MBA – Part-time Evenings	(24 months)	□
MBA – Executive Modular (UK)	(24-48 months)	□
MBA – Executive Modular (Singapore)	(24-48 months)	□
MBA – Executive Modular (Hong Kong)	(24-48 months)	□
MBA – Executive Modular (Mauritius)	(24-48 months)	□

5. For applicants whose first language is not English

Any one of the following tests is acceptable as proof of your ability in the English Language

	score if known		grade if known
IELTS (International English Language Testing Service)	□	GCE 'O' Level English	□
TOEFL (Test of English as a Foreign Language)	□	GCSE English	□
Warwick English Language Test	□	Cambridge Certificate Level 2	□
Davis Test of English	□	JMB/NEAB Test in English	□

Please indicate whether the test certificate is enclosed or to follow

6. Academic Qualifications: Degrees and Diplomas

Please list courses taken and qualifications obtained since leaving school

University, College or Polytechnic	Dates of attendance (state if part-time)	Degree classification. GPA, grade or score	Title of qualification or brief description of course	Date of award or future award

If your degree or diploma was obtained from an institution outside the UK you must supply a transcript of the qualification. Please state whether enclosed or to follow

7. **G.M.A.T.** **score if known** **date taken**

Please indicate whether the test certificate is enclosed or to follow

8. **Other professional qualifications or vocational courses**

Please give details of any other courses or examinations you have taken and which you think are relevant to your application.

Dates	Location	Nature of Course or Examination	Award or Mark if given

9. **Employment History**

Please give full details of your career to date. It is particularly important to include information about your management responsibilities, eg size of budgets, number of staff supervised etc. Please state if part-time.

From	To	Employer	Nature of Employment

10. **Finance**

Please indicate here how you will be financing your course

.....

11. **Details of other documents enclosed**

1. 2.

12. Supporting Statements

Please indicate below your reasons for applying for the programme. It is of particular interest to know what you hope to gain from the programme in the near future. Information about your own career plans would also be helpful. You do not need to complete this section if the information is already provided on an enclosed c.v. or resume.

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13. Referees

Your application cannot be considered until your references have been received, if possible one academic and one employment related. Please list below the names and addresses of 2 referees who have been closely associated with your employment and/or studies and who are able to comment on your suitability for the programme. Send one copy of the enclosed forms to each of them. Any delay in the receipt of references will mean that consideration of your application will also be delayed.

Name	Name
Position	Position
Address	Address
.....
.....
.....
.....
.....
Postcode	Postcode
Telephone	Telephone

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14. (a) How did you hear of our MBA courses? (If by newspaper advertisement please specify)
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- (b) Have you received a copy of The Business School's brochure and information pack?
- (c) Have you made a previous application to this School or University and if so, when?
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- (d) To which other institutions have you also applied?
-
-

Signature Date

CONFIDENTIAL

1. Name of Candidate

Surname, principal or family name Mr/Mrs/Ms/Miss

First names
(In full)

Programme for which application is being made
For example: MBA - (International Banking and Finance)

2. This Section to be Completed by Referee:

Name of Referee Position

Address Institution

..... Capacity in which you provide this reference
(Lecturer, employer, manager, head of department, etc)

.....

.....

Postcode Telephone

3. Please supply us with comments regarding the applicants suitability to undertake this course:

Date

Referee's signature
(Where possible please authenticate with an institution stamp or letterhead.)

CONFIDENTIAL

1. Name of Candidate

Surname, principal or family name Mr/Mrs/Ms/Miss

First names
(In full)

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